





## **Financial Policy**

**Payment for all services is due at the time that services are provided.** Payment may be made by cash, personal check, or credit card- we accept Visa, MasterCard and Discover.

**Health insurance co-pays, co-insurance fees and deductible fees must be paid at the time that services are provided.** As a courtesy to you, we will verify your medical benefits with your health insurance provider and attempt to determine what amount must be paid based on the information available at the time of your visit. However, up-to-date information is not always available, and adjustments may be necessary based on the response from your health insurance provider.

The insurance contract is between you, the patient, and your health insurance company, and it is your responsibility to be aware of what your health insurance coverage entails. The amount paid by your insurance company may not fully cover the amount charged for the services provided, and ultimately the obligation for payment of services rests with you, the patient. We will provide whatever information is necessary to assist in obtaining proper insurance reimbursement.

For patients who do not have health insurance, please inquire about our discounted rates.

### **ELECTRONIC BILLING NOTIFICATION**

**As part of our commitment to efficiency and security, Fort Worth Allergy & Asthma Associates utilizes a secure electronic billing system.**

**Standard Delivery:** Our primary billing method is via secure email notification. You will receive an email advising you that a new statement is available for review and payment through our secure patient portal.

**Patient Responsibility:** By providing your email address, you acknowledge that billing notices will be sent to that address. It is your responsibility to maintain an accurate email address on file with our office and to monitor that email for outstanding balances.

**Paper Statements:** If you require paper statements to be mailed via USPS, please notify the front desk.

### **FEE FOR MISSED APPOINTMENTS**

There will be a **\$25 charge** for missing a scheduled appointment without notifying our office within one working day of the appointment time.

***I have read the financial policy above, and I agree to the terms stated therein by Fort Worth Allergy & Asthma Associates. I accept full responsibility for my account and recognize that I will be responsible for any balances unpaid by my health insurance plan provider.***

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**FORT WORTH ALLERGY & ASTHMA ASSOCIATES**  
4200 S. Hulen St. Suite #230  
Fort Worth, TX 76109  
(817) 315-2550 Fax (817) 900-0589

Appointment Date: \_\_\_\_\_

Doctor: \_\_\_\_\_

Patient Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

\*\*\*\*\*Email address is required for electronic billing notifications\*\*\*\*\*

Social Security # \_\_\_\_\_ Occupation \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Sex \_\_\_\_\_ Marital Status \_\_\_\_\_

Referring Physician & Phone Number \_\_\_\_\_

**Insurance Information:** (This section must be completed if you want us to file your insurance; do not fill out if you have an indemnity plan or an insurance plan with which we are not contracted)

Insurance Company \_\_\_\_\_ Referral Required? Yes/No

Employee who carries Insurance \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Member ID # \_\_\_\_\_ Group # \_\_\_\_\_

Social Security # of Insured \_\_\_\_\_ Employer \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

Parent/Guarantor (if patient is a minor) \_\_\_\_\_

Address (if different from patient) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

**Payment for Service:** I understand I am responsible for payment of all fees for services rendered by Fort Worth Allergy & Asthma Associates. If applicable, I authorize direct payment of medical benefits to Fort Worth Allergy & Asthma Associates. If insurance denies a claim for any reason, or if co-pays, deductibles, or co-insurance apply, I agree to pay any outstanding balance due beyond insurance.

Signature (or guarantor, if minor) \_\_\_\_\_ Date \_\_\_\_\_



Allergy, Asthma and Clinical Immunology  
**Fort Worth Allergy & Asthma Associates**

4200 S. Hulen Suite #230  
Fort Worth, TX 76109

Office: (817) 315-2550  
Fax: (817) 900-0589

Andrew Beaty, M.D., P.A.

Millard Tierce IV D.O., P.A.

### New Patient Information

Welcome to Fort Worth Allergy & Asthma Associates!

Your appointment is with Dr. \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_.

If you are paying for this visit without insurance, your visit cost may range from \$165-\$800, depending on the need for and extent of allergy testing that may be done during your visit. You will be able to discuss your testing options with your doctor at the time of your visit. Payment is expected at the time of your appointment. If you need to arrange a payment plan, please contact us prior to your visit to do so.

Your health insurance coverage is a contract between you and your insurance company. If your insurance plan requires you to have a referral, it is **your responsibility** to obtain the referral **prior to your appointment**. If a referral is required, please contact your primary care physician's office as soon as possible, as it may take up to a week to process the referral. If you come for an office visit without a current referral, you will be asked to reschedule your appointment or to pay out of pocket for your visit.

You will need to bring your insurance card at the time of your visit. If your insurance plan has a co-pay, you will need to be aware of that amount. For some insurance plans, office visit co-pays are higher for specialist visits (**we are specialists**) than for primary care visits. We will collect your co-pay at the time of service. If you have not met the deductible for your insurance or co-insurance fees apply, we will collect payment for the services provided. Please read the attached financial policy carefully, and feel free to ask our staff if there are any questions.

**PLEASE DO NOT MAIL THESE FORMS BACK TO THE OFFICE. YOU SHOULD COMPLETE THE FORMS AT HOME AND BRING THEM TO US AT THE TIME OF YOUR APPOINTMENT.**

**IF YOUR FORMS ARE NOT COMPLETED AT THE TIME OF YOUR APPOINTMENT, IT MAY BE NECESSARY FOR YOU TO RESCHEDULE. PLEASE ARRIVE EARLY TO COMPLETE YOUR PAPERWORK IF YOU HAVE NOT DONE SO PRIOR TO ARRIVAL.**

Please do not hesitate to call us at (817) 315-2550 if you have any questions. We look forward to meeting you.

**Patient name (printed):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature (Patient/Parent/Guardian):** \_\_\_\_\_



**Allergy and Asthma  
Associates**

**Fort Worth Allergy & Asthma Associates**

**MEDICATIONS THAT MAY INTERFERE WITH SKIN TESTING**

These medications must be avoided for at least 3 days prior to skin testing, unless otherwise specified \*\*

Some medications must be avoided at least 5 DAYS and are marked with an (\*)

*If you are taking a medication on this list for a chronic condition, such as depression, do not stop that medication without first checking with us or the prescribing physician to make sure it is safe to do so. Call (817) 315-2550 to reach Dr. Bailey (ext. 205), Dr. Beaty (ext. 207) or Dr. Rogers (ext. 209).*

**\*\*Do Not Stop Asthma medications or Steroid nasal sprays such as Flonase or Nasacort prior to testing.**

**Do Not Take any OTC medications with the word "Allergy" on the packaging for 3-5 days prior.**

+++++		
<u>A</u>	<u>C</u>	<u>E</u>
Acetaminophen PM	Caladryl lotion	Famotidine
Accu-Hist LA	Carbonoxamine	*Fexofenadine
Advil PM	*Cetirizine	Fluoxetine
*Alavert	Chlorpheniramine	
Alka-Seltzer Plus	Chlortrimeton	<u>H</u>
*Allegra, Allegra-D	Cimetidine	
Aller-Rx PM	Citalopram	Hydroxyzine
Allergy Eye Drops	*Claritin, Claritin-D	
Alprazolam	*Clarinex	<u>I</u>
Amirypiline	Clomipramine	Ibuprofen PM
Anafranil	Cyproheptadine	Imipramine
Antivert		
Astelin nasal spray	<u>D</u>	
Astepro nasal spray		<u>K</u>
Atarax	Desipramine	
Azelastine nasal spray	*Desloratadine	Ketotifen eye drops
Azelastine eye drops	Dimetapp	
	Diphenhydramine	<u>L</u>
<u>B</u>	*Doxepin	
Benadryl	Doxylamine	Lastacaft eye drops
Bepreve eye drops	Dramamine	Lexapro
Bromfed, Bromfed PD	Dymista nasal spray	*Levocetirizine
Brompheniramine		*Loratadine
Brovex D	<u>E</u>	
		<u>M</u>
	Elavil	
	Elestat eye drops	Meclizine
	Emadine eye drops	Midol
	Excedrin PM	Montelukast (stop 1 day prior)

Page 2, MEDICATIONS THAT MAY INTERFERE WITH ALLERGY SKIN TESTING

<u>N</u>	<u>X</u>	<u>Z</u>
Nefazadone	Xanax	Zaditor eye drops
Norpramin	*Xyzal	Zantac
Nortryptiline		Zoloft
Nyquil		Zonalon cream
		*Zyrtec, Zyrtec-D

Q

Olopatadine eye drops  
Olopatadine nasal spray  
Optivar eye drops

Herbs

Licorice  
Green Tea  
Saw Palmetto  
St. John's Wort  
Feverfew

P

Palgic  
Pamelor  
Paroxetine  
Pataday eye drops  
Patanase nasal spray  
Patanol eye drops  
Paxil  
Pazeo eye drops  
Pediocare night rest  
Pepcid  
Periactin  
Phenergan  
Phenhydramine  
"PM"- containing medications  
Promethazine  
Protryptiline  
Prozac

*If you have any questions about stopping your medicines prior to your visit,  
please contact us at 817-315-2550.*

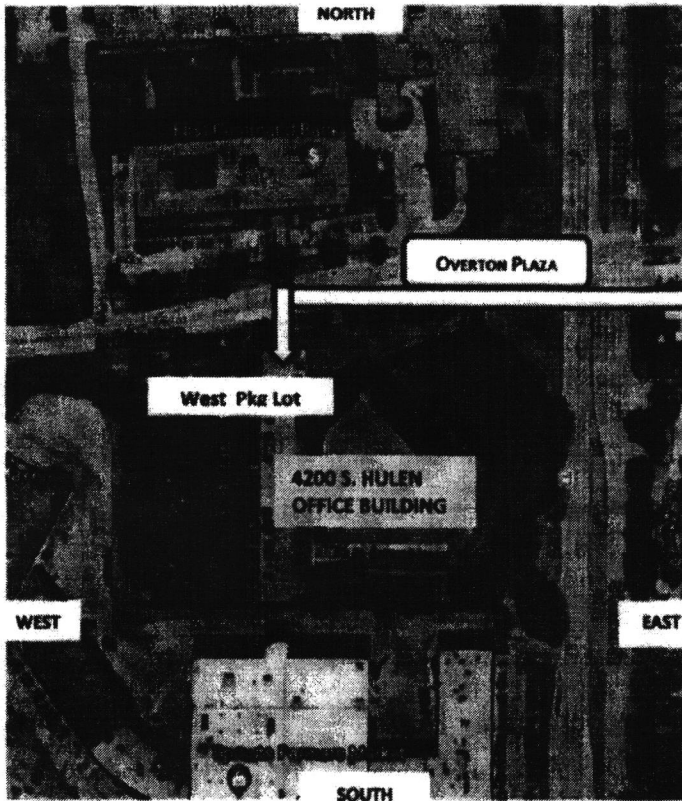
R

Ranitidine

V

Vistaril  
Vivactyl

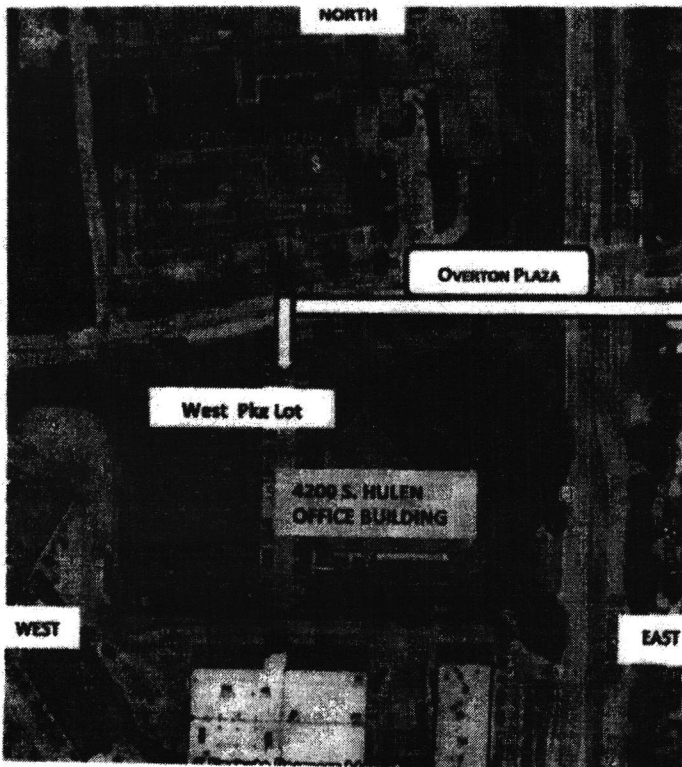
**\*AVOID AT LEAST 5 DAYS PRIOR TO TESTING**



## 4200 S. HULEN OFFICE BUILDING

### DRIVING DIRECTIONS:

TURN ON TO OVERTON PLAZA OFF S. HULEN. GO PAST OUR 1<sup>ST</sup> PARKING LOT (ON THE LEFT) AND ENTER THE 2<sup>ND</sup> PARKING LOT LOCATED ON THE WEST SIDE OF OUR BUILDING TO ENTER THE BUILDING.



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